

S: 2 June 2003
29 April 2003

CEHR-D (690-400)

MEMORANDUM FOR 2002 EMERGING LEADERS CONFERENCE ALUMNI

SUBJECT: Nomination and Selection Process for the 2003 Emerging Leaders Conference

1. The Sixteenth Annual Emerging Leaders Conference (ELC) will be held 1-7 August 2003 in Portland, OR in conjunction with the USACE Senior Leaders Conference (SLC). As a member of the ELC class of 2002, you know first hand what a tremendous experience this is for those who have the opportunity to attend. Therefore, as we prepare for the 2003 ELC, we invite you to nominate a candidate to be considered for participation in this year's conference.
2. The 2003 ELC program will be similar to last year's and will consist of a two and a half-day leadership development workshop prior to the Senior Leaders Conference. This workshop begins on Friday evening and continues through the weekend, ending on Monday afternoon. We are pleased that Dr. Nap DuFault will return again this year to conduct this portion of the conference. The Leadership workshop will be followed by the integration of the ELC into the SLC. This includes participating in the SLC plenary sessions, discussion groups, and team building activities.
3. Eligible candidates are Corps members at the GS-09 through GS-12, WG-09 and above, and company-grade officer level. Attached to this memorandum is information and guidance concerning the ELC nomination and selection process. This guidance includes the allocation table; instructions for nominating, selecting and referring candidates; and procedures and forms for completing the nomination packages.
4. Further information regarding this program will be posted on the ELC web site. To access the website, go to the HQUSACE Home Page at www.hq.usace.army.mil and select Human Resources. Then select Human Resources Development Division. You will find the ELC website on the left of the page. Meanwhile, should you need assistance or additional guidance concerning the ELC program, please contact Margaret Tindal-Fisher, ELC Program Manager, CEHR-D, at 202-761-8997.

FOR THE COMMANDER:

Enclosures

/s/
SUSAN DUNCAN
Director of Human Resources